



**VILLAGE OF CLINTON**  
**ELECTRICAL FIRE ALARM & SIGN PERMIT**  
**APPLICATION**  
 119 E. Michigan Ave. P.O. Box E,  
 Clinton, MI 49236  
 Phone: 517.456.7494 Fax: 517.456.6350

**Authority:** P.A. 230 of 1972 as Amended  
**Completion:** Installation shall not be started until an application is filed  
**Penalty:** Written order to stop work

**I. JOB LOCATION**

Name of Owner	Has a Building Permit been obtained?: Yes [ ] No [ ] Not Required [ ]
Address (Street Number and Name)	Homeowners Phone Number

**II. CONTRACTOR/HOMEOWNER INFORMATION (Permit application MUST be signed)**

Is Applicant [ ] Contractor [ ] Homeowner (check appropriate box)	State License Number	Expiration Date
Address (Street Number and Name)	Local License Number	
City State Zip	Federal Employer ID (or reason for exemption)	Expiration Date
Phone Number	Fax Number	MESC Employer ID (or reason for exemption)
Cell Phone Number	Email	Workers Compensation Insurance Carrier (or reason for exemption)

**III. TYPE OF JOB**

<input type="checkbox"/> New Construction	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Alteration	<input type="checkbox"/> Service
<input type="checkbox"/> Other			

Work Description (please give a brief description of work):

---



---

**IV. PLAN REVIEW**

Commercial	\$150.00			Industrial	\$200.00		

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. Alterations and repair work determined by the electrical inspector to be of a minor nature.
2. A building of use group R-3 or R-4 containing no more than 3,500 sq. ft. of building area.
3. Wiring or alteration to an electrical system that is greater than 400 Amperes, unless requested by administrative authority.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

**PLANS MUST BE SUBMITTED IF YOU DO NOT COMPLY WITH ONE OF THE EXEMPTIONS LISTED ABOVE BEFORE A PERMIT CAN BE ISSUED**

**V. APPLICANT SIGNATURE**

LICENSEE

**Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws**, prohibits a person from circumventing the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of this section 23a are subject to civil fines. As the contractor, I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

SIGNATURE of Licensee or Homeowner (homeowners signature indicates compliance with Homeowner Affidavit above)

*The City reserves the right to use an outside firm or agency to conduct plan reviews for the purpose of establishing code compliance. The applicant will be responsible for any fees charged by the firm or agency along with any administrative expenses incurred.*

COMPLETE APPLICATION ON BACK

**ELECTRICAL FIRE ALARM & SIGN PERMIT APPLICATION**

Fire Alarm & Sign Fee Item	Fee Per Item	# of Items	Total
Application Fee	\$60.00	1	\$60.00
<b>Pull Station:</b>			
First Station	\$10.00		
Additional Station	\$5.00		
Telephone 2-way Communication Station	\$5.00		
Drill Station	\$10.00		
<b>Fire Alarm Signal Device:</b>			
First Device	\$5.00		
Each Additional	\$5.00		
<b>Heat or Smoke Detectors</b>			
First Device	\$10.00		
Each Additional Device	\$5.00		
<b>Fire Door Holders:</b>			
Holders Only, each doorway	\$5.00		
Holders/Smoke Combination	\$15.00		
<b>Panels:</b>			
Building Master Panel	\$20.00		
Telephone Panel	\$20.00		
Each zone or circuit	\$5.00		
<b>Electrical Door Unlocking:</b>			
First Door	\$20.00		
Each Additional Door	\$5.00		
Sprinkler System Flow Tamper Switches	\$15.00		
Sub Panel, V, each zone/floor	\$5.00		
Data Gathering and Reporting Panels	\$15.00		
Fans, Damper Controlled by Fire Systems	\$10.00		

**Refunds:** Requests for refunds must be made within one year of the date of issuance of a permit unless specifically approved otherwise by the Director of Building Services and shall be subject to deductions as follows:

**Cancellations:** A minimum of \$60.00 administrative fee shall be deducted to cover the cost of overhead. If any inspections have been made prior to cancellation of permit an amount equal to the inspection fee shall be deducted. Review fees are non-refundable.

**All Fees:** pursuant to the above shall be paid in advance when an application is submitted to the Village of Clinton.

**Work Started Without a Permit:** In the event work is started prior to obtaining approval of a permit application, a supplemental fee of \$50.00 will be added to the permit fee. If violations are cited or access is denied, a re-inspection fee shall be charged. All fees shall be paid prior to a Certificate of Occupancy being issued.

Fire Alarm & Sign Fee Item	Fee Per Item	# of Items	Total
Central Computer	\$35.00		
Alterations on additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system.			

<b>Signs</b>			
First Sign (including one circuit)	\$30.00		
Each Additional Sign Transformer	\$20.00		
Each Additional Circuit	\$10.00		
Sign Relocation	\$30.00		
<b>Outline Tubing</b>			
First 50 feet of tubing	\$35.00		
Each Additional 25 feet	\$20.00		

All components must have UL or comparable listing. Non-listed components will not be approved without UL field inspection and approval at permit holder's expense (or equivalent authority).

**General:** Electrical work shall not be started until the application for a permit has been filed with the Building Department. All installation shall be in conformance with the state Electrical Code. **NO work shall be concealed until it has been inspected.**

**Contractors:** must show proof of State of Michigan license and register with the Village of Clinton.

**PROPERTY OWNER AFFIDAVIT** - I hereby verify the building work described on this permit application shall be installed by myself in my own home, in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation, or occupied until it has been inspected and approved by the Electrical Inspector. I will cooperate with the electrical inspector and assume the responsibility to arrange for necessary inspections.

Contractor Registration	\$20.00		
Special or Safety Inspection	\$60.00		
<b>Final Inspection**</b>	<b>\$60.00</b>	<b>1</b>	<b>\$60.00</b>
Additional or Reinspection Fee	\$60.00		
<b>Make Checks Payable to "Village of Clinton</b>	<b>Total Fees:</b>		

**\*\*Final Inspection required on all applications.**

**Expired Permits:** A permit shall remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after the issuance of a permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00