



VILLAGE OF CLINTON
RESIDENTIAL MECHANICAL PERMIT APPLICATION
 119 E. Michigan Ave. P.O. Box E,
 Clinton, MI 49286
 Phone: 517.456.7494 Fax: 517.456.6350

Authority: P.A. 230 of 1972 as Amended
 Completion: Installation shall not be started until an application is filed
 Penalty: Written order to stop work

I. JOB LOCATION

Name of Owner	Has a Building Permit been obtained?: Yes [] No [] Not Required []
Address (Street Number and Name)	Homeowners Phone Number

II. CONTRACTOR/HOMEOWNER INFORMATION (Permit application MUST be signed)

Is Applicant [] Contractor [] Homeowner (check appropriate box)		State License Number	Expiration Date
Address (Street Number and Name)		Local License Number	
City	State	Zip	Federal Employer ID (or reason for exemption)
			Expiration Date
Phone Number	Fax Number	MESC Employer ID (or reason for exemption)	
Cell Phone Number	Email	Workers Compensation Insurance Carrier (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> New Construction	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Alteration
<input type="checkbox"/> Other _____		

Work Description (please give a brief description of work):

IV. PLAN REVIEW

Single Family over 375,000 BTU or 3,500 sq. ft.	\$200.00			Multiple Family	\$150.00		

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- Alterations and repair work determined by the mechanical inspector to be of a minor nature
- Business, Mercantile, and Storage buildings having HVAC equipment only, with one fire area and not more than 3,500 sq. ft.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

PLANS MUST BE SUBMITTED IF YOU DO NOT COMPLY WITH ONE OF THE EXEMPTIONS LISTED ABOVE BEFORE A PERMIT CAN BE ISSUED

V. APPLICANT SIGNATURE

LICENSEE

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from circumventing the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of this section 23a are subject to civil fines. As the contractor, I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Applicant Signature _____ Date: _____

SIGNATURE of Licensee or Homeowner (homeowners signature indicates compliance with Homeowner Affidavit above)

The City reserves the right to use an outside firm or agency to conduct plan reviews for the purpose of establishing code compliance. The applicant will be responsible for any fees charged by the firm or agency along with any administrative expenses incurred.

COMPLETE APPLICATION ON BACK

MECHANICAL RESIDENTIAL PERMIT APPLICATION

Residential Fee Item	Fee Per Item	# of Items	Total
Application Fee	\$60.00	1	\$60.00
New Single Family Residential*	\$250.00		
Furnace and Ductwork Distribution System	\$75.00		
Furnace w/o Ductwork, boiler or Unit Heater	\$50.00		
Make-up Air Unit	\$50.00		
Complete Distribution System	\$40.00		
- Additional/alteration to existing system	\$30.00		
Steam Generating Boiler	\$50.00		
Swimming Pool Boiler and Water Heaters	\$35.00		
Miscellaneous Fees			
Exhausters (Commercial) Intake or Exhaust	\$15.00		
Humidifiers	\$10.00		
Exhaust Fan (Bath, Kitchen, Dryer) (Each)	\$10.00		
Flue and Vent Dampers	\$7.00		
Pre-Fab Fireplace (includes Rough & Final Inspections)	\$45.00		
Infra-red Unit Heaters, at one location	\$25.00		
- Each additional infra-red unit heater	\$15.00		
Chimney Liner	\$25.00		
Chimney, Factory Built - Installed Sep.	\$25.00		
Gas Water Heater or Gas Logs	\$10.00		
Electrical Heat Installation Permit			
Residential Furnace or Boiler for Central System	\$35.00		
Electric Central Furnace	\$35.00		
Make-up Air Units	\$35.00		
A/C	\$40.00		
Gas Piping			
Residential Gas Piping Only	\$25.00		
- With Additional Permit Items	\$15.00		
General: Mechanical work shall not be started until the application for a permit has been filed with the Building Department. All installation shall be in conformance with the state Mechanical Code. NO work shall be concealed until it has been inspected.			
Refunds: Requests for refunds must be made within one year of the date of issuance of a permit unless specifically approved otherwise by the Director of Building Services and shall be subject to deductions as follows:			
Cancellations: A minimum of \$60.00 administrative fee shall be deducted to cover the cost of overhead. If any inspections have been made prior to cancellation of permit an amount equal to the inspection fee shall be deducted. Review fees are non-refundable.			
Contractors: must show proof of State of Michigan license and register with the Village of Clinton.			

Residential Fee Item	Fee Per Item	# of Items	Total
Pressure Test			
Gas Pressure Test	\$25.00		
Exhaust or Ventilation Systems	\$55.00		
Dampers (Control, Backdraft, Relief, Fire-Smoke) (each)	\$7.00		
Solar; Set of 3 Panels - Fluid Transfer (includes piping)	\$20.00		
Domestic Systems Serving More Than Two Families			
Each Evaporator (new installation)	\$45.00		
Additional, Repairs, and/or Alterations to Each System	\$40.00		
Above Ground or Below Ground Tank	\$40.00		
Other Fees			
Special or Safety Inspection	\$60.00		
Final Inspection**	\$60.00	1	\$60.00
Additional or Reinspection Fee	\$60.00		
Contractor Registration	\$15.00		
Make Checks Payable to "Village of Clinton"	Total Fees:		
<p>* New Single Family Residential includes: Application Fee, Residential Heating System, Gas Piping, A/C, Bath/Kitchen/Dryer Exhaust, Rough Inspection, Gas Pressure Test & Final Inspection.</p> <p>**Final Inspection is included with a New Single Family Residential, otherwise MUST be added to your application.</p>			

Work Started Without a Permit: In the event work is started prior to obtaining approval of a permit application, a supplemental fee of \$50.00 will be added to the permit fee. If violations are cited or access is denied, a re-inspection fee shall be charged. All fees shall be paid prior to a Certificate of Occupancy being issued.

All Fees: pursuant to the above shall be paid in advance when an application is submitted to the Village of Clinton.

Expired Permits: A permit shall remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after the issuance of a permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00